

THETA

**SAMPLE**

O.U.S. Enrollment Payroll Deduction Election

December 23, 20XX

XXXXXXXXXX

JOHN SAMPLE  
123 ANY STREET  
ANY TOWN, IRELAND

RE: THETA CORPORATION PLAN-INTL

Confirm # XXXXXXXXXXXX

Dear JOHN SAMPLE,

We recently received a request to set up your enrollment payroll deduction election in your Employee Stock Purchase Plan. The transaction was requested on December 22, 20XX . Here are details of the transaction.

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**OFFERING PERIOD:**

JAN/01/20XX -DEC/31/20XX

**PAYROLL DEDUCTION ELECTION:**

5.00%

Your Plan provides for automatic re-enrollment for any future offering periods at the same payroll deduction election. If you do not wish to participate in subsequent offering periods you must suspend your payroll deduction amount.

THIS PAYROLL DEDUCTION ELECTION WAS REQUESTED THROUGH A FIDELITY STOCK PLAN SERVICES REPRESENTATIVE.

PLEASE RETAIN THIS CONFIRMATION FOR YOUR RECORDS.

If you have any questions, please contact a Stock Plan Services representative at 1-800-544-0275.

Sincerely,

Fidelity Stock Plan Services LLC

<Important Information Disclosures - TBD>